



**TOWN OF HERNDON, VIRGINIA
P.O. BOX 427
HERNDON, VA 20172
(703) 435-6800**

Date: March 14, 2016

ADDENDUM NO. 1

TO: ALL PROSPECTIVE BIDDERS

REFERENCE: IFB #16-06

TITLE: Electrical Services

DUE: March 24, 2016, at 3:00 P.M.

The following question(s) was received for the referenced invitation for bid (IFB) follows:

1. We are trying to determine our competitiveness for the above mentioned solicitation. In doing so, it would be very helpful if we could review the current pricing for this contract. If available please forward the current pricing to me.

There is no set contract pricing for electrical services beyond the contractual accepted hourly rate. The Town has spent \$20,353.73 for electrical services from Jul 1, 2015 to the present. Some years the Town spends more some years less, but a rough estimate of the contract's value is estimated at \$125,000 to \$150,000 over 5 years.

2. Understood. This information is very helpful, are you able to disclose the hourly rate? This is the part we are looking at to determine our competitiveness.

The current contract's hourly rate for regular business hours are – electrician \$65.00 and helper \$25.00.

The referenced invitation for bid (IFB) is amended as follows:

1. The Town of Herndon's webpage address has changed to the following –
<http://www.herndon-va.gov/departments/finance/purchasing>
2. On page 9 Section 5.2 item B; Page 11 Section 8.2 items A, B and C; and Page 36 –the Bid page, change the regular hours from 7:00 a.m. to 5:00 p.m. to 7:00 a.m. to 4:00 p.m.
3. Remove "Labor – overtime" on bid page since on Page 9 Section 5.2 B states that overtime is no more than 1½ times the regular hourly rate.

Charles J. Baker, MPA, VCO, CPPO
Purchasing Agent

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT INVITATION FOR BID:

Name of Firm

(Signature)

(Date)

THE BIDDER SHALL INCLUDE A SIGNED COPY OF THIS ADDENDUM WITH THE SEALED BID OR RETURNED PRIOR TO DUE DATE/TIME.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL BID DOCUMENT. THE BIDDER MUST STILL SIGN THE ORIGINAL BID DOCUMENT.